

TRAFFIC MANAGEMENT SUB-COMMITTEE MINUTES - 5 NOVEMBER 2013

Present: Councillors Page (Chair), Anderson, Ayub, Davies, Duveen, Hacker, Hopper, T Jones, Rodda, Terry, Whitham and Willis.

Also in attendance: Councillors D Edwards, Gavin and White.

50. FORMER TRANSPORT USERS' FORUM - CONSULTATIVE ITEMS

(1) Questions

The Chair a circulated written response to the following question:

<u>Questioner</u>	<u>Subject</u>
Fiona Seymour	Parking and Congestion Problems in Heath Road

(2) Presentation - Cycling Strategy

Ruth Leuillette, Deputy Head of Highways & Transport, gave a presentation and answered questions on the Council's draft Cycling Strategy which was the subject of public consultation until 14 January 2014. The presentation included achievements since the previous Cycling Strategy in 2008; the aspiration to build on the previous Strategy and the 2012 Olympic cycling events; benefits and ways of encouraging cycling; and partnership, consultation and community engagement.

The Chair thanked members of the public for their comments at the meeting and urged them to submit these in writing, for consideration as part of the consultation on the Strategy.

Resolved -

That Ruth Leuillette be thanked for her presentation.

51. MINUTES

The Minutes of the meeting of 12 September 2013 were confirmed as a correct record and signed by the Chair.

52. PETITIONS

(1) Northern End of Northumberland Avenue - Petition for a Pedestrian Crossing

The Director of Environment and Neighbourhood Services submitted a report on the receipt of a petition from some residents of Warwick Road requesting a pedestrian crossing at the northern end of Northumberland Ave. A location plan was attached at Appendix 1.

The petition, containing 18 signatures, read as follows:

"We the undersigned call upon Reading Borough Council to investigate the option of installing a pedestrian crossing at the northern end of Northumberland Avenue near to the junction of Warwick Avenue to assist, in particular the older residents of Milward Court, Warwick Avenue and young parents with children to cross the road safely to reach to the bus stop and nursery".

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The issues raised in the petition were to be fully investigated and a report would be submitted to a future meeting for consideration.

At the invitation of the Chair, Councillor Gavin addressed the Sub-Committee.

Resolved -

- (1) That the report be noted;
- (2) That the issue be investigated and a future report be submitted to the Sub-Committee for consideration;
- (3) That the lead petitioner be informed accordingly.

(2) 20mph Speed Limit in all Residential Areas Across Reading

The Director of Environment and Neighbourhood Services submitted a report on the receipt of a petition requesting the introduction of a 20mph speed limit in all residential areas across Reading.

The petition, containing 98 signatures together with 156 names on an electronic petition, read as follows:

"We the undersigned would like to see Reading Borough Council introduce a 20mph speed limit in all residential areas across Reading".

The issues raised in the petition were to be fully investigated and a report would be submitted to a future meeting for consideration.

At the invitation of the Chair, Councillor White addressed the Sub-Committee.

Resolved -

- (1) That the report be noted;
- (2) That the issue be investigated and a future report be submitted to the Sub-Committee for consideration;
- (3) That the lead petitioner be informed accordingly.

(3) Heath Road - Petition to Tackle Traffic and Parking Problems

The Director of Environment and Neighbourhood Services submitted a report on the receipt of a petition requesting that the Council tackle the traffic and parking problems in Heath Road. A location plan was attached at Appendix 1.

The petition, containing 36 signatures, read as follows:

"We the undersigned would like to see some action from the Council to tackle traffic and parking problems in Heath Road. People park on the road inconsiderately opposite our drives making it very difficult to get out. As this is a narrow road, and a rat run, on street parking also causes congestion, driving on the pavement and other related problems. A solution to this was promised before, but never delivered. Please don't let us down again."

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The issues raised in the petition were to be fully investigated and a report would be submitted to a future meeting for consideration.

At the invitation of the Chair, lead petitioner Fiona Seymour addressed the Sub-Committee.

Resolved -

- (1) That the report be noted;
 - (2) That the issue be investigated and a future report be submitted to the Sub-Committee for consideration;
 - (3) That the lead petitioner be informed accordingly.
- (4) St Peter's Road, Earley - Petition for Enforcement of Parking Restrictions

The Director of Environment and Neighbourhood Services submitted a report on the receipt of a petition requesting that both Reading Borough Council and Wokingham Borough Council tackle dangerous and illegal parking along St Peter's Road, particularly by the junction with Church Road. A location plan was attached at Appendix 1.

The petition, containing 31 signatures together with 75 names on an electronic petition, read as follows:

"We, the undersigned, petition both Reading Borough Council and Wokingham Borough Council to work together to stop cars parking dangerously and illegally (both on double yellow lines no loading zones and on the pavements) along St Peter's Road, particularly by the junction with Church Road and also driving on St Peter's Road's pavements, for the purpose of saving lives and maintaining safe traffic flow at peak traffic times."

The issues raised in the petition were to be fully investigated and a report would be submitted to a future meeting for consideration.

At the invitation of the Chair, lead petitioner Lindsay Padbury addressed the Sub-Committee.

Resolved -

- (1) That the report be noted;
- (2) That the issue be investigated and a future report be submitted to the Sub-Committee for consideration;
- (3) That the lead petitioner be informed accordingly.

53. VERGE AND FOOTWAY PARKING BAN UPDATE - TILEHURST AND SOUTHCOTE

Further to Minute 44 of the meeting of 12 September 2013, the Director of Environment and Neighbourhood Services submitted a report updating the Sub-Committee on the experimental verge and footway parking ban in the Tilehurst area and formally presenting the details of objections or comments received during the first six month of operation.

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A table of the objections and comments received was attached at Appendix 1. The Sub-Committee was requested to note these and recommended to continue with the experimental scheme in its current form for a further 12 months.

The report also referred to the Sub-Committee's decision of 12 September 2013 (Minute 44(4)) agreeing in principle the progression of an experimental verge and footway parking ban in the Southcote area, subject to any comments which might arise from the experimental ban in the Tilehurst area. It was clear from the low number of objections to the Tilehurst Scheme that to date the experimental verge and footway parking ban in Tilehurst remained supported by the majority of the local community, and therefore it was proposed to progress a similar experimental verge and footway parking ban in Southcote, in Ashampstead Road, Brunel Road, Circuit Lane, Frilsham Road, Gainsborough Road, Southcote Lane and Virginia Way. The scheme would be programmed for introduction early in 2014.

At the invitation of the Chair, Councillor D Edwards addressed the Sub-Committee.

Resolved -

- (1) That the report be noted;
- (2) That the objections and comments received to the experimental verge and footway parking ban in Tilehurst as detailed in Appendix 1 be noted;
- (3) That the Tilehurst experimental Traffic Regulation Order continue for a further 12 months;
- (4) That in consultation with the Chair of the Sub-Committee/Lead Councillor for Strategic Environment, Planning and Transport and Ward Councillors, the Head of Legal and Democratic Services be authorised to make an Experimental Verge and Footway parking ban Traffic Regulation Order in Southcote in the streets listed above in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996;
- (5) That any objections received to the Southcote Experimental Traffic Regulation Order be reported to the Sub-Committee at the appropriate time;
- (6) That the Head of Transportation and Streetcare be authorised to modify or suspend provisions in the Southcote Experimental Order and that the Experimental Traffic Regulation Order include a provision for this;
- (7) That the Southcote Experimental Traffic Regulation Order be approved for a period of up to 18 months.

54. ROAD SAFETY WORK PROGRAMME - UPDATE

Further to Minute 82 of the meeting of the Traffic Management Advisory Panel (TMAP) of 14 March 2013, the Director of Environment and Neighbourhood Services submitted a report on progress on the following schemes, aimed at reducing casualties as part of the annual road safety programme.

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- Improvements to help pedestrians cross Berkeley Avenue (between Shaw Road & St Saviours Road) and review of the traffic signals at St.Saviours Road junction to incorporate cyclists;
- Improvements to help pedestrians cross Peppard Road and extend and complete the advisory cycle lane (from Derby Road and including Buckingham Drive);
- Improvements to help pedestrians cross School Road (between Downing Rd and Recreation Road) and review on-street waiting restrictions;
- Improvement to reduce conflicts between vehicles at Prospect Street junction with Church Street, Caversham;
- Improvement to reduce conflicts at two roundabouts by spiral marking the circulatory carriageway at :
 - a) Vastern Road roundabout with Napier Road;
 - b) Southampton Street roundabout by The Oracle.

The schemes were shown at Appendices 1-5.

The report stated that Cabinet at its meeting on 15 April 2013 had approved statutory consultation for alterations to waiting restrictions associated with the schemes (Minute 155 refers), and sought sought authority to give notice for the installation of a zebra crossing on Peppard Road.

Resolved -

- (1) That the report be noted;
- (2) That in consultation with the Chair of the Sub Committee/Lead Councillor for Strategic Environment, Planning and Transport, Ward Councillors, and Thames Valley Police, the Head of Legal and Democratic Services give notice in accordance with Section 23 of the Road Traffic Act 1984 for the installation of a zebra crossing on Peppard Road.

55. SCHOOL TRAVEL STRATEGY

The Director of Environment and Neighbourhood Services submitted a report on a proposal to develop a School Travel Strategy based on the Sustainable Modes of Travel Strategy (SMoTS) as a part of the primary school expansion plan currently underway across the Borough.

It was proposed to update the SMoTS through consultation with the schools, subject to expansion, and rebrand the strategy as the School Travel Strategy. As a part of the process the Strategy would be updated to include what had been achieved since its original publication in December 2009 and add road casualty information related to school travel times. School travel plans for each of the expanded schools would be reviewed and republished providing the tools for each school to help parents make the right choice when travelling to school.

The report stated that one of the main concerns around school expansion was the effect of traffic on the surrounding road network at arrival and departure times. Whilst there would always be occasions when the private car was the preferred option to travel to school, the aim of the Strategy was to reduce the impact of car travel on the neighbourhood.

Resolved -

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- (1) That the report be noted;
- (2) That officers consult with the Lead Councillor for Strategic Environment, Planning and Transport, Ward Councillors, schools and neighbourhood and community groups such as neighbourhood action groups, on the School Travel Strategy;
- (3) That following the consultation, officers work with individual schools on travel plans as a part of the school expansion plans to help schools, all staff and parents make the right travel choices; and officers also liaise with neighbouring authorities as part of the process;
- (4) That officers keep the Sub-Committee informed of progress on the Strategy and share good examples within the revised school travel plans that could be used across the wider school community.

56. NEIGHBOURHOOD ACTION GROUPS

The Director of Environment and Neighbourhood Services submitted a report containing details of Neighbourhood Action Group (NAG) priorities, and describing the relationship between the Transport and Safer Reading teams.

The report had attached the results of a survey carried out by NAGs across the Borough during the summer (Appendix 1) and a list of NAG priorities by area (Appendix 2).

Resolved -

That the report be noted.

57. MOTORCYCLES IN BUS LANES

The Director of Environment and Neighbourhood Services submitted a report providing an update on the current use of certain bus lanes in Reading by Motorcycles.

The report also sought approval to complete the relevant Statutory Consultation to increase the number of bus lanes/gates approved for use by Motorcycles as listed in paragraph 4.7 and detailed in Appendix 1.

The report stated that bus lane or gates were supported by a Traffic Regulation Order (TRO) and associated regulatory road markings and traffic signs. Any changes to the TRO's would need to be promoted through the Statutory Consultation process.

Resolved -

- (1) That the report be noted;
- (2) That in consultation with the Chair of the Sub-Committee/Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors, the Head of Legal and Democratic Services be authorised to carry out statutory consultation and advertise the proposed addition of motorcycles in the bus lanes/gates listed in paragraph 4.7 and Appendix 1, in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996;

- (3) That subject to no objections being received, the Head of Legal and Democratic Services be authorised to make the Traffic Regulation Order;
- (4) That any objections received following the statutory consultation be reported to a future meeting of the Sub-Committee.

58. OXFORD ROAD CORRIDOR STUDY

The Director of Environment and Neighbourhood Services submitted a report providing an update on the details of the work completed to date on the Oxford Road Area Study, linked with the Network Rail-led Reading Station works at Cow Lane bridges.

The report also requested the Sub-Committee's approval to progress the concept designs and associated freight strategy, and complete the public awareness exercise and statutory consultation. The associated plans were displayed at the meeting.

The report stated that officers had continued to liaise with Network Rail to support the design of the main highway elements of the Cow Lane bridges improvements. This work, alongside the information gained through the previous consultation exercises, had helped to inform the development of a package of transport measures for the Oxford Road area. The measures were designed to support the new unrestricted traffic route through Cow Lane bridges, and deliver the maximum benefits for the local community in line with the overall objectives of the Study.

In addition, the proposals had been developed alongside the recently completed Oxford Road Section 106 consultation and had taken into consideration the most commonly requested improvements. However, the area study proposals would be funded by the Local Sustainable Transport Fund to minimise any contribution from the Oxford Road S106.

The proposals consisted of the following:-

Cow Lane bridges - associated network improvements

- Potential downgrade of the road classification of Oxford Road between Chatham Street and Norcot Road and re-designation of the A239 to Richfield Avenue, Cow Lane and Portman Road;
- Strategic signing review including freight routing in consultation with the Highways Agency;
- Richfield Avenue - right turn approach lane improvements to Caversham Road roundabout - shown on drawing no 20291/002/016 F;
- Portman Road/Cow Lane/Beresford Rd junction improvements and review of bus gate/6'6" restrictions - shown on drawing no 20291/002/006 D;
- Portman Road/Norcot Road approach lane improvements - shown on drawing no 20291/002/008 E.

Identified Oxford Road corridor improvements - Phase 1 & 2

- Oxford Road, between Chatham Place and Norcot Road - On carriageway cycle lanes/symbols - Phase 1;
- Oxford Road approach to Norcot Road roundabout - bus lane - shown on drawing no 20291/002/008 E - Phase 1;
- Oxford Road westbound approach to Bedford Road - bus lane - shown on drawing no 20291/002/012 E - Phase 1;

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- Oxford Road eastbound approach to Bedford Road - approach lane modifications to improve cycle access to existing bus lane - shown on drawing no 20291/002/013 E - Phase 1;
- Possible 20mph Zone/Limit - Phase 2;
- Review of existing turning manoeuvres - Phase 2.

The report stated that the proposals to downgrade the road classification of Oxford Road would result in a change to the current inspection regime to now take place quarterly. However, the maintenance regime would remain the same.

The second phase of the Area Study would commence upon completion of the Cow Lane works to ensure the most up to date traffic patterns were captured. The second phase would focus on existing turning manoeuvres and speed limits and parking restrictions.

The proposed delivery programme for the improvements was set out in paragraph 4.8.

Resolved -

- (1) That the progress to date on the Oxford Road Area Study be noted;
- (2) That in consultation with the Chair of the Sub-Committee/Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors, the Head of Legal and Democratic Services be authorised to carry out statutory consultation and advertise the proposals as detailed in paragraph 4.5 and set out above, in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996;
- (3) That subject to no objections being received, the Head of Legal and Democratic Services be authorised to make the Traffic Regulation Orders;
- (4) That any objections received following the statutory consultation be reported to a future meeting of the Sub-Committee;
- (5) That the proposed delivery programme as detailed in paragraph 4.8 be approved;
- (6) That the Head of Transportation and Streetcare in consultation with the Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors be authorised to make minor changes to the proposals.

59. 20 MPH SPEED LIMITS/ZONES - UPDATE

Further to Minute 13 of the meeting of 13 June 2013, the Director of Environment and Neighbourhood Services submitted a report to progress the work on developing a 20mph speed limit policy for the Borough.

The report stated that, of the five areas reported at the Sub-Committee's previous meeting, a wider scheme within the Eastern Area was to be promoted and consulted upon. This area had been selected as the Eastern Area Study works and stakeholder consultation was already in place. Extensive speed survey work had already been carried out as part of the Study and Appendix 1 showed the results of the speed surveys carried out, the individual streets that met the 20mph criteria and those that did not.

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It was proposed to design a 20mph zone scheme covering the area between the western edges of the Eastern Area Study extending eastward to the existing 20mph speed limit introduced as a part of the Green Road S106 works in 2012. The report explained how, by proposing a 20mph zone, the cost of implementation could be minimised.

Attached at Appendix 2 was a drawing of the eastern area of Reading highlighting those streets that could be lowered to 20mph as a part of a wider zone and the roads that would remain at 30mph. It was proposed to develop a consultation strategy and documentation for use through the Eastern Area Study and consult on the introduction of a 20mph zone for East Reading. The results of the consultation would be reported back to the Sub-Committee for a decision on whether or not to implement the lower speed limit.

Resolved -

- (1) That the report be noted;
- (2) That officers, in consultation with the Lead Councillor for Strategic Environment, Planning and Transport and Ward Councillors, promote a 20mph zone proposal covering streets within the Eastern Area Study;
- (3) That as part of the process a public consultation strategy be developed to ensure that local residents had the opportunity to express their support or opposition to the lower limit;
- (4) That officers continue with the speed survey work to determine where the lower speed limit of 20mph could be assessed against national standards.

60. NEWTOWN - RESIDENTS' PARKING REVIEW - ONE YEAR UPDATE

The Director of Environment and Neighbourhood Services submitted a report on the operation to date of the Residents Parking Scheme in the east of Newtown, since its introduction on 3 September 2012. The area of the Scheme was shown on Appendix 1.

The report noted the effect of the Scheme since its introduction, together with matters raised by residents.

Resolved -

That the report be noted.

61. ANNUAL PARKING REPORT 2012-13

The Director of Environment and Neighbourhood Services submitted a report stating that the Traffic Management Act 2004 required each local authority with Civil Parking Enforcement to publish an Annual Report about their enforcement activities, covering financial and statistical data.

The Parking Services Annual Report for 2012-13 was attached at Appendix 2, together with a Statutory Process Map at Appendix 1.

The Annual Reports for 2008-12 had previously been reported to Cabinet in 2011 and Traffic Management Advisory Panel in January 2013. They were also available on the Council website.

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It was intended to publish the Annual Report for 2012-13 in November 2013.

Resolved -

That the Parking Services Annual Report for 2012-13 be noted.

62. DEPARTMENT FOR TRANSPORT - A4 EASTERN GATEWAY IMPROVEMENT SCHEME - PINCH POINT FUNDING UPDATE

The Director of Environment and Neighbourhood Services submitted a report updating the Sub-Committee on an additional Pinch Point grant that had recently been awarded to Reading Borough Council by the Department for Transport (DfT) for improvements to the highway network to improve traffic flow along the A4 at Reading's Eastern Gateway.

The report contained details of the proposed programme for the schemes that would be delivered in partnership with Wokingham Borough Council, as it extended into the neighbouring authority area by including the Sutton Seeds roundabout at its junction with the A3290.

The A4 Eastern Gateway package of works included the following proposals (illustrated at Appendix A):

- The introduction of a bus lane on the A3290/A4 'Sutton Seeds' roundabout under the A3290 flyover for buses exiting onto the A4 London Road towards Reading, including appropriate alterations to traffic signal equipment;
- Provision of a right-turn lane on the A4 London Road at Liverpool Road junction to alleviate the traffic blocking the main through flow of traffic. This would require localised carriageway widening within land controlled by RBC and would result in the removal of the existing under-utilised and isolated footway section on the southside of the A4 London Road, between Liverpool Road and the rail overbridge. Where there was a hard verge adjacent to the road under the railway bridge on the south side, this would remain, due to the constraint of the bridge structure. The existing park boundary fence would require localised realignment over the same section to accommodate this. The extent of fence adjustment would be dependent on topographic surveys and final design;
- A new cycle gate was proposed at Manchester Road to increase the permeability of connections in the New Town area, with a proposed upgrade of the existing crossing to a toucan facility to provide better access for pedestrians and cyclists between Manchester Road and St Bartholomews Road;
- Introduction of new bus lay-bys on the A4 London Road was proposed (one in each direction), which would allow buses to stop without impeding the flow of general traffic. The details were subject to detailed design to be verified through a topographic survey;
- An eastbound bus lane extension on Kings Road at Cemetery Junction to enable enhanced peak time bus priority on the eastbound A4 London Road heading towards the A3290. Outside peak periods, kerbside access for deliveries was proposed to be permitted, subject to the required Traffic Regulation Order consultation processes;

The existing lane provision on the A4 London Road, between Cemetery Junction and the Sutton Seeds Roundabout, (one eastbound and two westbound lanes) would remain.

A number of associated Traffic Regulation Orders would be needed to implement the schemes.

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The report also stated that carriageway/kerb re-alignment works would need to be carried out with single lane closures during off-peak hours, due to the busy nature of this route. It was anticipated that there would be a need for some localised pavement adjustments associated with carriageway widening works at bus lay-by locations and the proposed right-turn into Liverpool Road, and details would be determined through the design and survey process. The proposed working arrangements and associated traffic management measures would be reported back to the Sub-Committee.

A supporting temporary pedestrian management strategy would be required and temporary relocation of some London Road bus stops (between Cemetery Junction and the A3290) would be needed for the period of the works. Further details would be published when detailed design was finalised.

The planning and phasing of the work would be considered carefully against the programme for the Eastern Area Scheme Improvements at Cemetery Junction and in discussion with Wokingham Borough Council as a Partner Authority, to ensure works were undertaken as effectively as possible, in order to minimise network disruption. An outline programme for the works (subject to Stakeholder Agreements and the requirement for utility works) was set out in the report.

It was reported at the meeting that Policy Committee, at its meeting on 4 November 2013 (Minute 54 refers) had agreed to the acceptance of the grant and given spend approval in accordance with the DfT's terms and conditions.

Resolved -

- (1) That the scheme update be noted and the programme for the A4 Eastern Gateway Improvement Pinch Point Scheme be agreed;
- (2) That it be noted that the Policy Committee at its meeting on 4 November 2013 had agreed to the acceptance of the grant and given spend approval in accordance with the DfT's terms and conditions;
- (3) That in consultation with the Chair of the Sub-Committee/Lead Councillor for Strategic Environment, Planning and Transport, the Head of Legal and Democratic Services be authorised to carry out any statutory consultation required in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996 to advertise the proposals and subject to no objections being received to implement the proposal;
- (4) That any objections received to the statutory consultations be reported back to a future meeting of the Sub-Committee;
- (5) That regular update reports be submitted to the Sub-Committee in relation to the Pinch Point schemes.

63. READING STATION - HIGHWAY WORKS UPDATE

The Director of Environment and Neighbourhood Services submitted a report providing a progress update on the Reading Station Redevelopment Project and the associated highway works. The report highlighted the key programme dates for future works associated with Reading Station.

Resolved -

That the report be noted.

64. EASTERN AREA STUDY UPDATE

The Director of Environment and Neighbourhood Services submitted a report updating the Sub-Committee on progress with implementation of the pedestrian and cycle schemes being delivered through the Eastern Area Transport Study.

Resolved -

That the report be noted.

65. HIGHWAY MAINTENANCE UPDATE

Further to Minute 37 of the meeting of 12 September 2013, the Director of Environment and Neighbourhood Services submitted a report on the current position regarding additional pothole repairs.

The report contained details of the numbers of potholes identified and repaired in each of the categories of road included in the pothole repair plan. An update was also given at the meeting, the latest figures as of 4 November 2013 being as follows:

PRIORITY	POTHOLES IDENTIFIED	POTHOLES REPAIRED
Priority 1	117	112
Priority 2	11	11
Priority 3	454	402
Priority 4	99	15
Priority 5	193	0
Priority 6	11	0

The roads included in each category were detailed in Appendix 1. Inspection of Priority 1, 2, 3 and 4 roads and about 95% of Priority 5 roads and 30% of Priority 6 roads had been completed.

The report also noted in paragraph 4.3 that, since the last meeting of the Sub-Committee, an amendment to the list had been made to reflect changes to the cycle route along Liverpool Road following the introduction of a one-way system in the area, as a result of which Route R3 northbound now used Radstock Road and Cholmeley Road, which had been added on the Priority 5 list.

Resolved -

- (1) That the current position regarding additional pothole repairs be noted;
- (2) That the modification to the routes in Priority 5 as outlined in paragraph 4.3 be noted;
- (3) That a further progress report be submitted to the next meeting of the Sub-Committee.

66. LOCAL SUSTAINABLE TRANSPORT FUND UPDATE

The Director of Environment and Neighbourhood Services submitted a report updating the Sub-Committee on progress with delivery of the Local Sustainable Transport Fund (LSTF) Small Package, for which £4.9m funding had been approved by the Department for Transport (DfT) in July 2011 and the LSTF Large Partnership Package, for which £20.692m funding had been approved by the DfT in June 2012.

The report provided an update on each of the five delivery themes of the LSTF programme, with particular focus on projects that had reached milestones within the previous three months.

In particular, the Sub-Committee was asked to note the following:

- The progress made on the Local Sustainable Transport Fund Projects to date and the fact that officers would continue to deliver this programme and report progress to the Sub-Committee;
- That the Planning Applications Committee had granted planning permission for the pedestrian/cycle bridge across the Thames;
- That Hourbike had been awarded the Contract to supply, install and operate a Bicycle Hire scheme for Reading, subject to the Certificate of Lawful Use being decided at the November meeting of the Planning Applications Committee;
- The initial results of the first Sustainable Travel Challenge Fund grant projects, including the launch of the Reward Your World mobile application;
- The progress made on remodelling and enhancing Town Hall Square.

Resolved -

That the report be noted.

67. CYCLE FORUM MINUTES

The Director of Environment and Neighbourhood Services submitted a report informing the Sub-Committee of the discussions and actions arising from the 23 October 2013 meeting of the Cycle Forum under the auspices of the approved Cycling Strategy. The Notes of the meeting were attached to the report.

Resolved -

That the Notes of the Cycle Forum meeting held on 23 October 2013 be noted.

68. EXCLUSION OF PRESS AND PUBLIC

Resolved -

That, pursuant to Section 100A of the Local Government Act 1972 (as amended) members of the press and public be excluded during consideration of Item 69 below, as it was likely that there would be disclosure of exempt information as defined in the relevant Paragraphs of Part 1 of Schedule 12A of that Act.

69. APPLICATIONS FOR DISCRETIONARY PARKING PERMITS

The Director of Environment and Neighbourhood Services submitted a report giving details of the background to her decisions to refuse applications for Discretionary Parking Permits from a total of three applicants, who had subsequently appealed against these decisions.

Resolved -

- (1) That with regard to application 1.0 a free discretionary residents' permit be issued on the understanding that the issue of the permit was personal to the applicant;
- (2) That with regard to application 1.1 a charged discretionary residents' permit be issued on the understanding that the issue of the permit was personal to the applicant's daughter;
- (3) That with regard to application 1.2 a charged discretionary residents' permit be issued on the understanding that the issue of the permit was personal to the applicant;
- (4) That a report on all fees and charges for residents' parking permits be submitted to the next meeting of the Sub-Committee.

(The meeting started at 6.30pm and finished at 9.00pm).